



SAGINAW HOUSING COMMISSION

Saginaw Housing Commission

PROPERTY OWNER'S REQUEST FOR A TIME EXTENSION
TO CORRECT HQS INSPECTION DEFICIENCIES

Participant Name _____ Voucher # _____

Property Address _____
Address City State ZIP Code

The following deficiencies were noted during an HQS inspection of the above property on _____, 20____

I am requesting a Weather Related Extension. If approved, this extension automatically expires on April 15th. I agree to correct any deferred deficiencies and have the property ready for re-inspection no later than this date. NOTE: This type of extension request will only be accepted November 1st through March 15th. In addition, extensions cannot be granted for deficiencies recorded in an annual inspection series that began prior to November 1st. Also, if the deficiency is determined to be life threatening and the correction must occur within 24 hours, and Weather related extension cannot be approved.

In addition, I understand the following:

- If approved, this extension is applicable only to exterior deficiencies where weather conditions prevent proper corrective action (i.e. paint, masonry)
- All other deficiencies must pass re-inspection within the time allowed for corrections (24 hours or 30 days depending on the deficiency) for this property to remain eligible for the Housing Choice Voucher Program.
- No extension can be granted for an initial inspection for lease-up.
- Failure to meet obligations agreed upon will result in abatement of my HAP.

This form MUST be returned to the SHC either in person, by fax at 989-754-3139, or via email no later than 10 business days prior to the re-inspection date. If not received by this date, then the time extension is denied.

Owner Name (please print) _____ Signature _____ Date _____

Owner Address _____ City _____ State _____ ZIP Code _____

Telephone _____ Fax _____ E-mail _____

For Office Use Only:

Approved Expiration Date: _____ **Denied.** Reason: _____ Initials: _____



"Changing the Face of Public Housing Without Changing the Faces In It"

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